

**COUNCIL ON ANESTHESIOLOGIST ASSISTANTS
JANUARY 13, 2015**

PRESENT: Michael Bottcher, MD (*via GoToMeeting*); Jay Mesrobian, MD (*via GoToMeeting*); Marcy Salzer (*via GoToMeeting*); Kenneth Simons, MD (*via GoToMeeting*); Bob Stupi (*via GoToMeeting*)

STAFF: Tom Ryan, Executive Director; and Taylor Thompson, Bureau Assistant

CALL TO ORDER

Jay Mesrobian, Chair, called the meeting to order at 9:01 a.m. A quorum of 5 (five) members was confirmed.

ADOPTION OF AGENDA

MOTION: Bob Stupi moved, seconded by Kenneth Simons, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Marcy Salzer moved, seconded by Jay Mesrobian, to approve the minutes of January 14, 2014 as published. Motion carried unanimously.

ELECTION OF OFFICERS

COUNCIL CHAIR

NOMINATION: Michael Bottcher nominated Jay Mesrobian for the Office of Council Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Jay Mesrobian was elected as Council Chair.

VICE CHAIR

NOMINATION: Jay Mesrobian nominated Michael Bottcher for the Office of Vice Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Michael Bottcher was elected as Vice Chair.

SECRETARY

NOMINATION: Jay Mesrobian nominated Bob Stupi for the Office of Secretary. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Bob Stupi was elected as Secretary.

2014 ELECTION RESULTS	
Council Chair	Jay Mesrobian
Vice Chair	Michael Bottcher
Secretary	Bob Stupi

APPOINTMENT OF LIAISONS AND ALTERNATES

CREDENTIALING LIAISON

MOTION: Kenneth Simons moved, seconded by Jay Mesrobian, to affirm the Chair's appointment of Marcy Salzer as the Credentialing Liaisons, and Bob Stupi as the alternate. Motion carried unanimously.

LEGISLATIVE LIAISON

MOTION: Bob Stupi moved, seconded by Kenneth Simons, to affirm the Chair's appointment of Michael Bottcher as the Legislative Liaison, and Jay Mesrobian as the alternate. Motion carried unanimously.

DELEGATED AUTHORITY

MOTION: Kenneth Simons moved, seconded by Marcy Salzer, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Council, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Council in accordance with the law. Motion carried unanimously.

MOTION: Kenneth Simons moved, seconded by Marcy Salzer, to delegate authority to the Chair or the chief presiding officer, or longest serving member of the Council, by order of succession, to sign documents of behalf of the Council. In order to carry out duties of the Council, the Chair, chief presiding officer, or longest serving member of the Council, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Council delegates the authority to Executive Director or designee to sign the name of any Council member on documents as necessary and appropriate. Motion carried unanimously.

2015 LIAISON APPOINTMENTS	
Credentialing Liaison	Marcy Salzer <i>Alternate: Robert Stupi</i>
Legislative Liaison	Michael Bottcher <i>Alternate: James Mesrobian</i>

ADJOURNMENT

MOTION: Jay Mesrobian moved, seconded by Kenneth Simons, to adjourn the meeting.
Motion carried unanimously.

The meeting adjourned at 9:19 A.M.